



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

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**Board of Directors Meeting  
Ross Valley Fire Department  
777 San Anselmo Ave.  
San Anselmo, CA 94960  
Wednesday, October 11, 2017  
6:30pm**

Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.

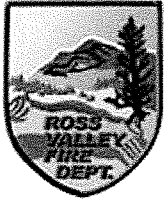
1. Board requests for future agenda items, questions and comments to staff, staff miscellaneous items
2. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
  - a) Acknowledge and file check number 19775 - 19795 issued during month of September
  - b) Call report and out of jurisdiction report
  - c) Current Budget Report
  - d) Minutes from September 13, 2017 Board Meeting
3. Volunteer Firefighter Assistance Grant – approve Resolution 17-09 Approving the acceptance and funding of the Volunteer Fire Assistance Grant for FY 16/17.
4. Suppression Volunteer Firefighter Program
5. Discuss Options for Fire Chief Recruitment/Shared Services

Next meeting – scheduled for Wednesday, November 8, 2017, Ross Valley Fire Department, 777 San Anselmo Ave., San Anselmo.

  
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JoAnne Lewis, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.  
**SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW**



Ross Valley Fire, CA

# Check Report

By Check Number

Date Range: 09/01/2017 - 09/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP-Accounts Payable</b>						
01014	Allstar Fire Equipment Inc	09/07/2017	Regular	0.00	15.00	19775
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>200247</u>	Invoice	09/07/2017	Breathing Apparatus	0.00	15.00	
	<u>01.10.62210.00</u>		BREATHING APPARATUS		15.00	
01000	American Messaging	09/07/2017	Regular	0.00	156.77	19776
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>W4106073RI</u>	Invoice	09/07/2017	Dispatch	0.00	156.77	
	<u>01.10.61100.00</u>		DISPATCH		156.77	
01212	Andre Horn	09/07/2017	Regular	0.00	2,400.00	19777
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>007-15</u>	Invoice	09/07/2017	Hiring Expenses	0.00	1,200.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		1,200.00	
<u>007-16</u>	Invoice	09/07/2017	Hiring Expenses	0.00	1,200.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		1,200.00	
01026	AT&T Calnet	09/07/2017	Regular	0.00	1,037.24	19778
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>10070928</u>	Invoice	09/07/2017	Telephone	0.00	18.97	
	<u>01.14.61705.00</u>		TELEPHONE		18.97	
<u>10070930</u>	Invoice	09/07/2017	Telephone	0.00	496.67	
	<u>01.14.61705.00</u>		TELEPHONE		496.67	
<u>10070931</u>	Invoice	09/07/2017	Telephone	0.00	24.14	
	<u>01.14.61705.00</u>		TELEPHONE		24.14	
<u>10071152</u>	Invoice	09/07/2017	Telephone	0.00	18.68	
	<u>01.14.61705.00</u>		TELEPHONE		18.68	
<u>10142371</u>	Invoice	09/07/2017	Telephone	0.00	159.59	
	<u>01.14.61705.00</u>		TELEPHONE		159.59	
<u>10142372</u>	Invoice	09/07/2017	Telephone	0.00	159.60	
	<u>01.14.61705.00</u>		TELEPHONE		159.60	
<u>10142374</u>	Invoice	09/07/2017	Telephone	0.00	159.59	
	<u>01.14.61705.00</u>		TELEPHONE		159.59	
01059	AT&T Mobility	09/07/2017	Regular	0.00	1,175.34	19779
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>8232017</u>	Invoice	09/07/2017	Telephone	0.00	1,175.34	
	<u>01.14.61705.00</u>		TELEPHONE		1,175.34	
01054	BoundTree Medical	09/07/2017	Regular	0.00	538.97	19780
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>82595531</u>	Invoice	09/07/2017	Paramedic Response Supplies	0.00	98.16	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		98.16	
<u>82595532</u>	Invoice	09/07/2017	Paramedic Response Supplies	0.00	24.24	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		24.24	

Check Report

Date Range: 09/01/2017 - 09/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>82596898</u>	Invoice	09/07/2017	Paramedic Response Supplies	0.00	169.56	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		169.56	
<u>82599999</u>	Invoice	09/07/2017	Emergency Medical Supplies	0.00	12.84	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		12.84	
<u>82608882</u>	Invoice	09/07/2017	Emergency Medical Supplies	0.00	234.17	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		234.17	
01213	Emergency Equipment Mgmt Inc	09/07/2017	Regular	0.00	99.73	19781
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>63775</u>	Invoice	09/07/2017	Explorer Post	0.00	99.73	
	<u>01.10.60065.02</u>		EXPLORER POST		99.73	
01017	Fairfax Lumber	09/07/2017	Regular	0.00	123.30	19782
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>137871</u>	Invoice	09/07/2017	Bldg Maint #20	0.00	25.50	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		25.50	
<u>141403</u>	Invoice	09/07/2017	Bldg Maint #20	0.00	20.17	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		20.17	
<u>144897</u>	Invoice	09/07/2017	Bldg Maint #20	0.00	9.35	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		9.35	
<u>145415</u>	Invoice	09/07/2017	Bldg Maint #21	0.00	11.26	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		11.26	
<u>145450</u>	Invoice	09/07/2017	Bldg Maint #21	0.00	23.12	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		23.12	
<u>145937</u>	Invoice	09/07/2017	Bldg Maint #20	0.00	28.43	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		28.43	
<u>146040</u>	Invoice	09/07/2017	Genl Dept Supplies	0.00	5.47	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		5.47	
01150	Fire Safety Supply Inc	09/07/2017	Regular	0.00	212.06	19783
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>DS271</u>	Invoice	09/07/2017	Equipment Maintenance	0.00	212.06	
	<u>01.10.61410.00</u>		EQUIPMENT MAINTENAN		212.06	
01049	Fishman Supply Company	09/07/2017	Regular	0.00	518.28	19784
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>1090169</u>	Invoice	09/07/2017	Janitorial Supplies	0.00	239.12	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		239.12	
<u>1090169.1</u>	Invoice	09/07/2017	Janitorial Supplies	0.00	52.66	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		52.66	
<u>1091016</u>	Invoice	09/07/2017	Janitorial Supplies	0.00	127.04	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		127.04	
<u>1092742</u>	Invoice	09/07/2017	Janitorial Supplies	0.00	57.11	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		57.11	
<u>1092743</u>	Invoice	09/07/2017	Janitorial Supplies	0.00	42.35	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		42.35	
01007	Golden Gate Petroleum	09/07/2017	Regular	0.00	1,471.94	19785
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>705623</u>	Invoice	09/07/2017	Fuel	0.00	807.95	
	<u>01.25.62988.00</u>		FUEL		807.95	

Check Report

Date Range: 09/01/2017 - 09/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>706056</u>	Invoice	09/07/2017	Fuel	0.00	663.99	
	<u>01.25.62988.00</u>	FUEL	Fuel		663.99	
01067	Nancy Harris	09/07/2017	Regular	0.00	364.06	19786
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>37904630</u>	Invoice	09/07/2017	Genl Dept Supplies	0.00	364.06	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	Genl Dept Supplies		364.06	
01020	PG&E	09/07/2017	Regular	0.00	1,177.22	19787
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>24Aug17 Stmt</u>	Invoice	09/07/2017	Utilities	0.00	1,177.22	
	<u>01.14.61702.00</u>	GAS AND ELECTRIC	Utilities		1,177.22	
01188	Staples Credit Plan	09/07/2017	Regular	0.00	320.98	19788
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>18Sept17</u>	Invoice	09/07/2017	Genl Dept Supplies	0.00	320.98	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	Genl Dept Supplies		320.98	
01098	Verizon Wireless	09/07/2017	Regular	0.00	559.43	19789
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>9791604803</u>	Invoice	09/07/2017	Telephones	0.00	559.43	
	<u>01.14.61705.00</u>	TELEPHONE	Telephones		559.43	
01017	Fairfax Lumber	09/12/2017	Regular	0.00	53.87	19790
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>142821</u>	Invoice	09/12/2017	Equip Maint	0.00	39.05	
	<u>01.10.61410.00</u>	EQUIPMENT MAINTENAN	Equip Maint		39.05	
<u>144917</u>	Invoice	09/12/2017	Genl Dept Supplies	0.00	9.35	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	Genl Dept Supplies		9.35	
<u>484007</u>	Invoice	09/12/2017	Genl Dept Supplies	0.00	5.47	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	Genl Dept Supplies		5.47	
01035	Marin County Sheriff's Office	09/12/2017	Regular	0.00	39,665.13	19791
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>10419</u>	Invoice	09/12/2017	Dispatch	0.00	39,665.13	
	<u>01.10.61100.00</u>	DISPATCH	Dispatch		39,665.13	
01073	U S Bank	09/12/2017	Regular	0.00	18,700.46	19792

Check Report

Date Range: 09/01/2017 - 09/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>22Aug17 Stmt</u>	Invoice	09/12/2017	Credit Card	0.00	18,700.46	
	<u>01.05.61122.00</u>	WEB PAGE DESIGN AND	Credit Card		179.16	
	<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	Credit Card		163.10	
	<u>01.05.62000.00</u>	OFFICE SUPPLIES	Credit Card		190.57	
	<u>01.05.62003.00</u>	POSTAGE	Credit Card		15.99	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	Credit Card		950.32	
	<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/D	Credit Card		120.02	
	<u>01.10.61000.00</u>	TRAINING AND EDUCATIO	Credit Card		1.99	
	<u>01.10.63131.00</u>	EQUIPMENT	Credit Card		3,856.81	
	<u>01.14.61500.21</u>	BUILDING MAINTENANCE	Credit Card		574.74	
	<u>01.14.61705.00</u>	TELEPHONE	Credit Card		277.28	
	<u>01.14.62206.00</u>	JANITORIAL MAINTENAN	Credit Card		290.57	
	<u>01.14.62501.00</u>	FURNISHINGS	Credit Card		1,033.83	
	<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	Credit Card		1,902.05	
	<u>01.15.62220.00</u>	COMMUNITY EDUCATION	Credit Card		63.87	
	<u>01.25.61600.00</u>	REPAIRS VEHICLE	Credit Card		8,424.60	
	<u>01.25.62989.00</u>	PARTS VEHICLE	Credit Card		655.56	
	<b>**Void**</b>	09/12/2017	Regular	0.00	0.00	19793
01018	Mark Mills	09/14/2017	Regular	0.00	3,963.00	19794
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>WR 09152017</u>	Invoice	09/14/2017	Disability advance pay 09012017-091520	0.00	3,963.00	
	<u>01.00.12003.00</u>	DISABILITY ADVANCE PAY	Disability advance pay 0901201		3,963.00	
01018	Mark Mills	09/29/2017	Regular	0.00	3,963.00	19795
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>WR 09302017</u>	Invoice	09/29/2017	Disability Advance Pay 9/16-9/30/17	0.00	3,963.00	
	<u>01.00.12003.00</u>	DISABILITY ADVANCE PAY	Disability Advance Pay 9/16-9/3		3,963.00	
01157	P.E.R.S.	09/12/2017	Bank Draft	0.00	41,332.60	DFT0000367
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0000644</u>	Invoice	09/11/2017	09.30.2017 PERS unfunded liability	0.00	41,332.60	
	<u>01.00.60100.00</u>	RETIREMENT	09.30.2017 PERS unfunded liabil		22.98	
	<u>01.00.60100.00</u>	RETIREMENT	09.30.2017 PERS unfunded liabil		0.55	
	<u>01.00.60100.00</u>	RETIREMENT	09.30.2017 PERS unfunded liabil		97.35	
	<u>01.00.60100.00</u>	RETIREMENT	09.30.2017 PERS unfunded liabil		41,211.72	
01097	MidAmerica	09/15/2017	Bank Draft	0.00	19,936.56	DFT0000368

Check Report

Date Range: 09/01/2017 - 09/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0000645</u>	Invoice	09/15/2017	MidAmerica retiree health reimb 10.1.17	0.00	19,936.56	
	<u>01.00.60231.00</u>	RETIREES' HEALTH INSUR	MidAmerica retiree health reim		19,936.56	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	20	0.00	76,515.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	2	2	0.00	61,269.16
EFT's	0	0	0.00	0.00
	<b>46</b>	<b>23</b>	<b>0.00</b>	<b>137,784.94</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	9/2017	137,784.94
			<u>137,784.94</u>

# Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 10/6/2017 11:34:26 AM



## Incident Type Count per Station for Date Range

Start Date: 09/01/2017 | End Date: 09/30/2017

INCIDENT TYPE	# INCIDENTS
<b>Station: 18 - STATION 18</b>	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	8
550 - Public service assistance, other	1
554 - Assist invalid	2
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	1
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	1

**# Incidents for 18 - Station 18 : 30**

<b>Station: 19 - STATION 19</b>	
150 - Outside rubbish fire, other	1
321 - EMS call, excluding vehicle accident with injury	31
322 - Motor vehicle accident with injuries	3
412 - Gas leak (natural gas or LPG)	4
422 - Chemical spill or leak	1
511 - Lock-out	2
550 - Public service assistance, other	7
551 - Assist police or other governmental agency	1
553 - Public service	11
554 - Assist invalid	8
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	3
700 - False alarm or false call, other	1

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
733 - Smoke detector activation due to malfunction	5
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1

**# Incidents for 19 - Station 19: 87**

<b>Station: 20 - STATION 20</b>	
321 - EMS call, excluding vehicle accident with injury	20
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
412 - Gas leak (natural gas or LPG)	1
413 - Oil or other combustible liquid spill	1
444 - Power line down	2
550 - Public service assistance, other	1
553 - Public service	5
554 - Assist invalid	2
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	2
652 - Steam, vapor, fog or dust thought to be smoke	1
700 - False alarm or false call, other	2
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
900 - Special type of incident, other	1

**# Incidents for 20 - Station 20: 48**

<b>Station: 21 - STATION 21</b>	
116 - Fuel burner/boiler malfunction, fire confined	1
321 - EMS call, excluding vehicle accident with injury	33
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	2
445 - Arcing, shorted electrical equipment	1

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
500 - Service Call, other	2
551 - Assist police or other governmental agency	1
553 - Public service	5
554 - Assist invalid	2
571 - Cover assignment, standby, moveup	4
611 - Dispatched & cancelled en route	8
651 - Smoke scare, odor of smoke	3
700 - False alarm or false call, other	1
743 - Smoke detector activation, no fire - unintentional	1

**# Incidents for 21 - Station 21: 69**

Only REVIEWED incidents included.

# Ross Valley Fire Dept

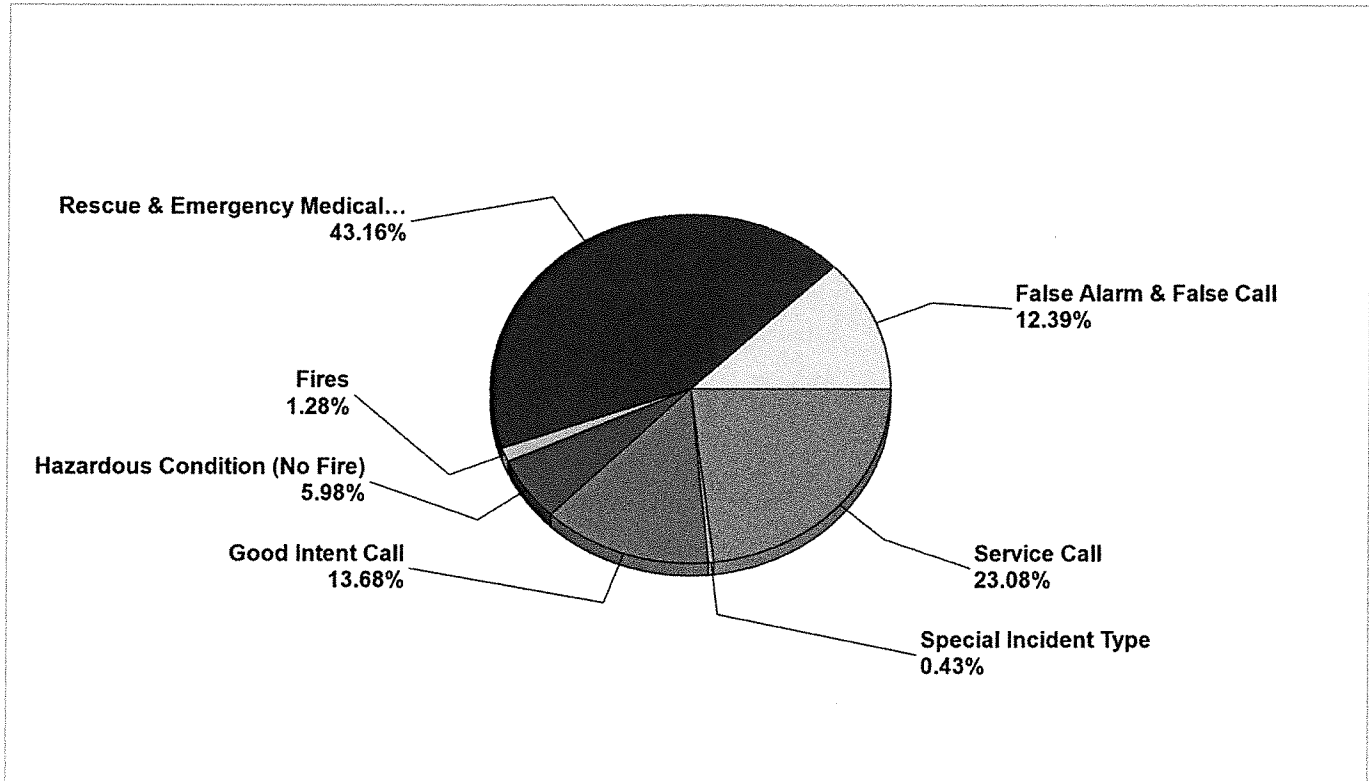
San Anselmo, CA

This report was generated on 10/6/2017 11:34:03 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2017 | End Date: 09/30/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.28%
Rescue & Emergency Medical Service	101	43.16%
Hazardous Condition (No Fire)	14	5.98%
Service Call	54	23.08%
Good Intent Call	32	13.68%
False Alarm & False Call	29	12.39%
Special Incident Type	1	0.43%
TOTAL	234	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.43%
116 - Fuel burner/boiler malfunction, fire confined	1	0.43%
150 - Outside rubbish fire, other	1	0.43%
321 - EMS call, excluding vehicle accident with injury	92	39.32%
322 - Motor vehicle accident with injuries	6	2.56%
324 - Motor vehicle accident with no injuries.	3	1.28%
412 - Gas leak (natural gas or LPG)	6	2.56%
413 - Oil or other combustible liquid spill	1	0.43%
422 - Chemical spill or leak	1	0.43%
440 - Electrical wiring/equipment problem, other	1	0.43%
444 - Power line down	4	1.71%
445 - Arcing, shorted electrical equipment	1	0.43%
500 - Service Call, other	2	0.85%
511 - Lock-out	2	0.85%
550 - Public service assistance, other	9	3.85%
551 - Assist police or other governmental agency	2	0.85%
553 - Public service	21	8.97%
554 - Assist invalid	14	5.98%
571 - Cover assignment, standby, moveup	4	1.71%
600 - Good intent call, other	1	0.43%
611 - Dispatched & cancelled en route	19	8.12%
622 - No incident found on arrival at dispatch address	1	0.43%
651 - Smoke scare, odor of smoke	10	4.27%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.43%
700 - False alarm or false call, other	4	1.71%
730 - System malfunction, other	1	0.43%
733 - Smoke detector activation due to malfunction	7	2.99%
734 - Heat detector activation due to malfunction	1	0.43%
735 - Alarm system sounded due to malfunction	4	1.71%
736 - CO detector activation due to malfunction	1	0.43%
743 - Smoke detector activation, no fire - unintentional	6	2.56%
744 - Detector activation, no fire - unintentional	1	0.43%
745 - Alarm system activation, no fire - unintentional	4	1.71%
900 - Special type of incident, other	1	0.43%
<b>TOTAL INCIDENTS:</b>	<b>234</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



# Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 09/30/2017

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
<b>Department: 00 - UNDESIGNATED</b>						
<u>01.00.47501.00</u>	FAIRFAX	1,865,806.00	1,865,806.00	155,483.83	466,451.49	-1,399,354.51 75.00 %
<u>01.00.47502.00</u>	ROSS	1,859,101.00	1,859,101.00	154,925.08	464,775.24	-1,394,325.76 75.00 %
<u>01.00.47503.00</u>	SAN ANSELMO	3,246,346.00	3,246,346.00	270,528.83	811,586.49	-2,434,759.51 75.00 %
<u>01.00.47504.00</u>	SLEEPY HOLLOW	1,024,992.00	1,024,992.00	85,416.00	256,248.02	-768,743.98 75.00 %
<u>01.00.47505.00</u>	PRIOR AUTHORITY SIDE FUND PYM	50,451.00	50,451.00	4,204.24	12,612.72	-37,838.28 75.00 %
<u>01.00.47507.00</u>	PRIOR AUTHORITY RETIREE HEALTH	198,007.00	198,007.00	16,500.58	49,501.74	-148,505.26 75.00 %
<u>01.00.47508.00</u>	PRIOR AUTHORITY MERA BOND	38,250.00	38,250.00	3,187.50	9,562.50	-28,687.50 75.00 %
<u>01.00.47510.00</u>	PRIOR AUTHORITY RETIREMENT	770,709.00	770,709.00	64,225.77	192,677.29	-578,031.71 75.00 %
<u>01.00.49501.00</u>	COUNTY OF MARIN	159,620.00	159,620.00	0.00	0.00	-159,620.00 100.00 %
<u>01.00.49502.00</u>	OES REIMBURSEMENT OUT OF CO	0.00	0.00	9,265.96	-14,569.48	-14,569.48 0.00 %
<u>01.00.49504.00</u>	RVPA REIMBURSEMENT MEDIC PR	0.00	0.00	46,555.00	0.00	0.00 0.00 %
<u>01.00.49506.00</u>	RVPA RENTAL	28,835.00	28,835.00	0.00	14,417.48	-14,417.52 50.00 %
<u>01.00.49507.00</u>	LAIF INTEREST	2,500.00	2,500.00	0.00	0.00	-2,500.00 100.00 %
<u>01.00.49509.00</u>	RVPA EMS TRAINING/SUPPLY REIM	47,341.00	47,341.00	0.00	0.00	-47,341.00 100.00 %
<u>01.00.49510.00</u>	PLAN CHECKING FEES	241,800.00	241,800.00	38,236.79	77,440.32	-164,359.68 67.97 %
<u>01.00.49511.00</u>	RE-SALE INSPECTION FEES	46,500.00	46,500.00	1,060.20	2,473.80	-44,026.20 94.68 %
<u>01.00.49512.00</u>	MISCELLANEOUS INCOME	2,500.00	2,500.00	0.00	-36,260.88	-38,760.88 1,550.44 %
<u>01.00.49513.00</u>	WORKERS COMP REIMBURSEMENT	0.00	0.00	13,016.89	-30,313.89	-30,313.89 0.00 %
<u>01.00.49514.00</u>	MLFT REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	-2,000.00 100.00 %
<u>01.00.49523.00</u>	APPARATUS REPLACEMENT	200,000.00	200,000.00	12,773.33	82,906.66	-117,093.34 58.55 %
<u>01.00.49524.00</u>	TECHNOLOGY FEES	21,700.00	21,700.00	2,957.84	7,815.21	-13,884.79 63.99 %
<u>01.00.49526.18</u>	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<u>01.00.49526.19</u>	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<u>01.00.49526.20</u>	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<u>01.00.49526.21</u>	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>9,866,458.00</b>	<b>9,866,458.00</b>	<b>878,337.84</b>	<b>2,367,324.71</b>	<b>-7,499,133.29 76.01 %</b>
<b>Revenue Total:</b>		<b>9,866,458.00</b>	<b>9,866,458.00</b>	<b>878,337.84</b>	<b>2,367,324.71</b>	<b>-7,499,133.29 76.01 %</b>
<b>Expense</b>						
<b>Department: 00 - UNDESIGNATED</b>						
<u>01.00.60000.00</u>	REGULAR SALARIES	3,816,400.00	3,816,400.00	320,375.03	947,772.67	2,868,627.33 75.17 %
<u>01.00.60010.00</u>	TEMPORARY HIRE	5,000.00	5,000.00	9,534.08	12,190.45	-7,190.45 -143.81 %
<u>01.00.60020.00</u>	MINIMUM STAFFING	601,040.00	601,040.00	105,930.28	269,896.35	331,143.65 55.10 %
<u>01.00.60021.00</u>	HOURLY OVERTIME	81,000.00	81,000.00	5,593.84	13,229.95	67,770.05 83.67 %
<u>01.00.60024.00</u>	SHIFT DIFFERENTIAL OT	40,000.00	40,000.00	996.56	4,975.19	35,024.81 87.56 %
<u>01.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	74,811.17	74,811.17	-74,811.17 0.00 %
<u>01.00.60026.00</u>	OT TRAINING	35,000.00	35,000.00	0.00	0.00	35,000.00 100.00 %
<u>01.00.60027.00</u>	HOLIDAY	178,662.00	178,662.00	13,542.48	41,289.12	137,372.88 76.89 %
<u>01.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	0.00	0.00	562.11	0.00	0.00 0.00 %
<u>01.00.60029.00</u>	FLSA O/T	99,457.00	99,457.00	7,429.90	18,845.69	80,611.31 81.05 %
<u>01.00.60030.00</u>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00 100.00 %
<u>01.00.60035.00</u>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00 100.00 %
<u>01.00.60039.00</u>	EXECUTIVE OFFICER	8,000.00	8,000.00	322.95	968.85	7,031.15 87.89 %
<u>01.00.60040.00</u>	BOARD MEMBER STIPEND	3,600.00	3,600.00	861.20	2,153.00	1,447.00 40.19 %
<u>01.00.60100.00</u>	RETIREMENT	1,582,840.00	1,582,840.00	97,524.52	304,704.26	1,278,135.74 80.75 %
<u>01.00.60200.00</u>	CAFETERIA HEALTH PLAN	784,107.00	784,107.00	45,623.14	151,407.42	632,699.58 80.69 %
<u>01.00.60210.00</u>	RETIREE HEALTH SAVINGS MATCH	15,834.00	15,834.00	785.20	2,669.68	13,164.32 83.14 %
<u>01.00.60215.00</u>	WORKERS' COMPENSATION INSUR	0.00	0.00	84,933.00	84,933.00	-84,933.00 0.00 %
<u>01.00.60220.00</u>	MEDICARE	68,590.00	68,590.00	0.00	0.00	68,590.00 100.00 %
<u>01.00.60221.00</u>	HOUSING ALLOWANCE	51,600.00	51,600.00	3,445.18	10,488.27	41,111.73 79.67 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 09/30/2017

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
<u>01.00.60223.00</u>	UNIFORM REIMBURSEMENT	24,480.00	24,480.00	1,714.57	5,484.53	18,995.47	77.60 %
<u>01.00.60225.00</u>	EDUCATION REIMBURSEMENT	96,731.00	96,731.00	6,842.77	21,397.43	75,333.57	77.88 %
<u>01.00.60231.00</u>	RETIREES' HEALTH INSURANCE	696,858.00	696,858.00	19,936.56	67,489.68	629,368.32	90.32 %
<u>01.00.61115.00</u>	LIABILITY INSURANCE	0.00	0.00	17,171.00	17,171.00	-17,171.00	0.00 %
<u>01.00.62999.00</u>	CONTINGENCY	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	538,446.00	538,446.00	0.00	0.00	538,446.00	100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>8,791,645.00</b>	<b>8,791,645.00</b>	<b>817,935.54</b>	<b>2,051,877.71</b>	<b>6,739,767.29</b>	<b>76.66 %</b>
<b>Department: 05 - ADMINISTRATION</b>							
<u>01.05.61103.00</u>	AUDIT & BOOKEEPING SERVICES	22,000.00	22,000.00	142.96	1,924.46	20,075.54	91.25 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	25,000.00	25,000.00	0.00	4,056.92	20,943.08	83.77 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	10,000.00	10,000.00	0.00	874.00	9,126.00	91.26 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,800.00	2,800.00	0.00	504.82	2,295.18	81.97 %
<u>01.05.61120.00</u>	OTHER CONTRACT SERVICES-SAN A	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	37,250.00	37,250.00	0.00	5,512.50	31,737.50	85.20 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENA	6,100.00	6,100.00	179.16	1,415.76	4,684.24	76.79 %
<u>01.05.61127.00</u>	PHYSICALS	21,000.00	21,000.00	0.00	667.70	20,332.30	96.82 %
<u>01.05.61129.00</u>	HIRING EXPENSES	4,000.00	4,000.00	2,400.00	3,868.00	132.00	3.30 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	163.10	2,185.60	1,814.40	45.36 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	190.57	557.65	3,942.35	87.61 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	15.99	15.99	984.01	98.40 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	8,000.00	8,000.00	1,655.65	2,671.58	5,328.42	66.61 %
<u>01.05.64010.00</u>	PRINCIPAL-PRIOR AUTH PENSION B	50,324.00	50,324.00	0.00	50,323.77	0.23	0.00 %
<u>01.05.64110.00</u>	INTEREST - PRIOR AUTHORITY PENS	127.00	127.00	0.00	63.53	63.47	49.98 %
<b>Department: 05 - ADMINISTRATION Total:</b>		<b>276,101.00</b>	<b>276,101.00</b>	<b>4,747.43</b>	<b>74,642.28</b>	<b>201,458.72</b>	<b>72.97 %</b>
<b>Department: 10 - OPERATIONS</b>							
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	17,400.00	17,400.00	120.02	120.02	17,279.98	99.31 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	3,200.00	3,200.00	0.00	1,750.00	1,450.00	45.31 %
<u>01.10.60065.02</u>	EXPLORER POST	4,400.00	4,400.00	99.73	99.73	4,300.27	97.73 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	35,500.00	35,500.00	1.99	3.98	35,496.02	99.99 %
<u>01.10.61100.00</u>	DISPATCH	158,662.00	158,662.00	39,821.90	40,326.08	118,335.92	74.58 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	8,925.00	8,925.00	0.00	8,925.00	0.00	0.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	42,365.00	42,365.00	0.00	41,292.00	1,073.00	2.53 %
<u>01.10.61301.01</u>	VOLUNTEER DUES	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	7,800.00	7,800.00	251.11	251.11	7,548.89	96.78 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	0.00	132.08	3,867.92	96.70 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	17,000.00	17,000.00	291.96	2,485.60	14,514.40	85.38 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	247.01	1,087.77	6,412.23	85.50 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	15.00	15.00	5,685.00	99.74 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	0.00	0.00	6,900.00	100.00 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<u>01.10.62220.00</u>	COMMUNITY EDUCATION & PREP.	0.00	0.00	0.00	1,577.51	-1,577.51	0.00 %
<u>01.10.63131.00</u>	EQUIPMENT	21,500.00	21,500.00	3,856.81	3,856.81	17,643.19	82.06 %
<u>01.10.63140.00</u>	HYDRANTS	16,600.00	16,600.00	0.00	0.00	16,600.00	100.00 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<u>01.10.63160.00</u>	TURNOUTS	14,241.00	14,241.00	0.00	0.00	14,241.00	100.00 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,249.00	38,249.00	0.00	38,249.45	-0.45	0.00 %
<b>Department: 10 - OPERATIONS Total:</b>		<b>438,142.00</b>	<b>438,142.00</b>	<b>44,705.53</b>	<b>140,172.14</b>	<b>297,969.86</b>	<b>68.01 %</b>
<b>Department: 14 - FACILITIES</b>							
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	1,984.00	13,016.00	86.77 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	83.45	234.84	14,765.16	98.43 %
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	609.12	609.12	14,390.88	95.94 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	24,344.00	24,344.00	1,177.22	1,713.03	22,630.97	92.96 %

**Budget Report**

For Fiscal: 2017-2018 Period Ending: 09/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01.14.61703.00</u>	WATER	3,946.00	3,946.00	0.00	0.00	3,946.00	100.00 %
<u>01.14.61704.00</u>	SEWER	2,563.00	2,563.00	0.00	0.00	2,563.00	100.00 %
<u>01.14.61705.00</u>	TELEPHONE	35,000.00	35,000.00	3,049.29	4,685.18	30,314.82	86.61 %
<u>01.14.62206.00</u>	JANITORIAL MAINTENANCE SUPPLI	14,600.00	14,600.00	808.85	927.35	13,672.65	93.65 %
<u>01.14.62501.00</u>	FURNISHINGS	2,500.00	2,500.00	1,033.83	1,033.83	1,466.17	58.65 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	11,000.00	11,000.00	0.00	204.45	10,795.55	98.14 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	1,902.05	1,540.53	10,959.47	87.68 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	70.86	21,629.14	99.67 %
<b>Department: 14 - FACILITIES Total:</b>		<b>194,153.00</b>	<b>194,153.00</b>	<b>8,663.81</b>	<b>13,003.19</b>	<b>181,149.81</b>	<b>93.30 %</b>
<b>Department: 15 - COMMUNITY RISK REDUCTION</b>							
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	0.00	193.89	4,306.11	95.69 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,000.00	8,000.00	63.87	63.87	7,936.13	99.20 %
<b>Department: 15 - COMMUNITY RISK REDUCTION Total:</b>		<b>12,500.00</b>	<b>12,500.00</b>	<b>63.87</b>	<b>257.76</b>	<b>12,242.24</b>	<b>97.94 %</b>
<b>Department: 25 - FLEET</b>							
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	100,000.00	100,000.00	8,424.60	9,707.62	90,292.38	90.29 %
<u>01.25.62988.00</u>	FUEL	30,750.00	30,750.00	1,471.94	4,777.87	25,972.13	84.46 %
<u>01.25.62989.00</u>	PARTS VEHICLE	6,200.00	6,200.00	655.56	1,123.16	5,076.84	81.88 %
<b>Department: 25 - FLEET Total:</b>		<b>141,050.00</b>	<b>141,050.00</b>	<b>10,552.10</b>	<b>15,608.65</b>	<b>125,441.35</b>	<b>88.93 %</b>
<b>Expense Total:</b>		<b>9,853,591.00</b>	<b>9,853,591.00</b>	<b>886,668.28</b>	<b>2,295,561.73</b>	<b>7,558,029.27</b>	<b>76.70 %</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>		<b>12,867.00</b>	<b>12,867.00</b>	<b>-8,330.44</b>	<b>71,762.98</b>	<b>58,895.98</b>	<b>-457.73 %</b>
<b>Fund: 05 - MUTUAL AID FUND</b>							
<b>Expense</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>05.00.60021.00</u>	HOURLY OVERTIME	0.00	0.00	-2,787.11	0.00	0.00	0.00 %
<u>05.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	-74,811.17	0.00	0.00	0.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>-77,598.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>-77,598.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 05 - MUTUAL AID FUND Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>-77,598.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 10 - INSURANCE FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>10.00.51999.00</u>	TRANSFERS IN	338,446.00	338,446.00	0.00	0.00	-338,446.00	100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>338,446.00</b>	<b>338,446.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-338,446.00</b>	<b>100.00 %</b>
<b>Revenue Total:</b>		<b>338,446.00</b>	<b>338,446.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-338,446.00</b>	<b>100.00 %</b>
<b>Expense</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>10.00.60215.00</u>	WORKERS' COMPENSATION INSUR	313,646.00	313,646.00	-84,933.00	0.00	313,646.00	100.00 %
<u>10.00.61113.00</u>	WORKERS COMP CLAIMS	300.00	300.00	0.00	0.00	300.00	100.00 %
<u>10.00.61115.00</u>	LIABILITY INSURANCE	24,500.00	24,500.00	-17,171.00	0.00	24,500.00	100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>338,446.00</b>	<b>338,446.00</b>	<b>-102,104.00</b>	<b>0.00</b>	<b>338,446.00</b>	<b>100.00 %</b>
<b>Expense Total:</b>		<b>338,446.00</b>	<b>338,446.00</b>	<b>-102,104.00</b>	<b>0.00</b>	<b>338,446.00</b>	<b>100.00 %</b>
<b>Fund: 10 - INSURANCE FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>102,104.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 15 - VEHICLE FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>15.00.51999.00</u>	TRANSFERS IN	200,000.00	200,000.00	0.00	0.00	-200,000.00	100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>100.00 %</b>
<b>Revenue Total:</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>100.00 %</b>
<b>Fund: 15 - VEHICLE FUND Total:</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>100.00 %</b>

Budget Report

For Fiscal: 2017-2018 Period Ending: 09/30/2017

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY</b>						
<b>Revenue</b>						
<b>Department: 00 - UNDESIGNATED</b>						
<u>25.00.49504.00</u>	RVPA REIMBURSEMENT MEDIC PR	219,554.00	219,554.00	-46,555.00	0.00	-219,554.00 100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>219,554.00</b>	<b>219,554.00</b>	<b>-46,555.00</b>	<b>0.00</b>	<b>-219,554.00 100.00 %</b>
<b>Revenue Total:</b>		<b>219,554.00</b>	<b>219,554.00</b>	<b>-46,555.00</b>	<b>0.00</b>	<b>-219,554.00 100.00 %</b>
<b>Expense</b>						
<b>Department: 00 - UNDESIGNATED</b>						
<u>25.00.60000.00</u>	SALARIES	190,240.00	190,240.00	0.00	0.00	190,240.00 100.00 %
<u>25.00.60025.00</u>	OT OES RESPONSE	1,624.00	1,624.00	0.00	0.00	1,624.00 100.00 %
<u>25.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	27,690.00	27,690.00	-562.11	0.00	27,690.00 100.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>219,554.00</b>	<b>219,554.00</b>	<b>-562.11</b>	<b>0.00</b>	<b>219,554.00 100.00 %</b>
<b>Expense Total:</b>		<b>219,554.00</b>	<b>219,554.00</b>	<b>-562.11</b>	<b>0.00</b>	<b>219,554.00 100.00 %</b>
<b>Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-45,992.89</b>	<b>0.00</b>	<b>0.00 0.00 %</b>
<b>Report Surplus (Deficit):</b>		<b>212,867.00</b>	<b>212,867.00</b>	<b>125,378.95</b>	<b>71,762.98</b>	<b>-141,104.02 66.29 %</b>



## Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	9,866,458.00	9,866,458.00	878,337.84	2,367,324.71	-7,499,133.29	76.01 %
<b>Revenue Total:</b>	<b>9,866,458.00</b>	<b>9,866,458.00</b>	<b>878,337.84</b>	<b>2,367,324.71</b>	<b>-7,499,133.29</b>	<b>76.01 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	8,791,645.00	8,791,645.00	817,935.54	2,051,877.71	6,739,767.29	76.66 %
05 - ADMINISTRATION	276,101.00	276,101.00	4,747.43	74,642.28	201,458.72	72.97 %
10 - OPERATIONS	438,142.00	438,142.00	44,705.53	140,172.14	297,969.86	68.01 %
14 - FACILITIES	194,153.00	194,153.00	8,663.81	13,003.19	181,149.81	93.30 %
15 - COMMUNITY RISK REDUCTION	12,500.00	12,500.00	63.87	257.76	12,242.24	97.94 %
25 - FLEET	141,050.00	141,050.00	10,552.10	15,608.65	125,441.35	88.93 %
<b>Expense Total:</b>	<b>9,853,591.00</b>	<b>9,853,591.00</b>	<b>886,668.28</b>	<b>2,295,561.73</b>	<b>7,558,029.27</b>	<b>76.70 %</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>12,867.00</b>	<b>12,867.00</b>	<b>-8,330.44</b>	<b>71,762.98</b>	<b>58,895.98</b>	<b>-457.73 %</b>
<b>Fund: 05 - MUTUAL AID FUND</b>						
<b>Expense</b>						
00 - UNDESIGNATED	0.00	0.00	-77,598.28	0.00	0.00	0.00 %
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-77,598.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 05 - MUTUAL AID FUND Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-77,598.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 10 - INSURANCE FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	338,446.00	338,446.00	0.00	0.00	-338,446.00	100.00 %
<b>Revenue Total:</b>	<b>338,446.00</b>	<b>338,446.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-338,446.00</b>	<b>100.00 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	338,446.00	338,446.00	-102,104.00	0.00	338,446.00	100.00 %
<b>Expense Total:</b>	<b>338,446.00</b>	<b>338,446.00</b>	<b>-102,104.00</b>	<b>0.00</b>	<b>338,446.00</b>	<b>100.00 %</b>
<b>Fund: 10 - INSURANCE FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>102,104.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 15 - VEHICLE FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	200,000.00	200,000.00	0.00	0.00	-200,000.00	100.00 %
<b>Revenue Total:</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>100.00 %</b>
<b>Fund: 15 - VEHICLE FUND Total:</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>100.00 %</b>
<b>Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	219,554.00	219,554.00	-46,555.00	0.00	-219,554.00	100.00 %
<b>Revenue Total:</b>	<b>219,554.00</b>	<b>219,554.00</b>	<b>-46,555.00</b>	<b>0.00</b>	<b>-219,554.00</b>	<b>100.00 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	219,554.00	219,554.00	-562.11	0.00	219,554.00	100.00 %
<b>Expense Total:</b>	<b>219,554.00</b>	<b>219,554.00</b>	<b>-562.11</b>	<b>0.00</b>	<b>219,554.00</b>	<b>100.00 %</b>
<b>Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-45,992.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>212,867.00</b>	<b>212,867.00</b>	<b>125,378.95</b>	<b>71,762.98</b>	<b>-141,104.02</b>	<b>66.29 %</b>

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	12,867.00	12,867.00	-8,330.44	71,762.98	58,895.98
05 - MUTUAL AID FUND	0.00	0.00	77,598.28	0.00	0.00
10 - INSURANCE FUND	0.00	0.00	102,104.00	0.00	0.00
15 - VEHICLE FUND	200,000.00	200,000.00	0.00	0.00	-200,000.00
25 - ROSS VALLEY PARAMEDIC AU	0.00	0.00	-45,992.89	0.00	0.00
<b>Report Surplus (Deficit):</b>	<b>212,867.00</b>	<b>212,867.00</b>	<b>125,378.95</b>	<b>71,762.98</b>	<b>-141,104.02</b>

Ross Valley Fire Board  
Meeting Minutes  
Wednesday, September 13, 2017

Board present: McInerney, Reed, Shortall, Brekhus, Weinsoff, Finn, Kuhl,

Staff present: Toy, Meagor, Lewis

Opened meeting and adjourned to Closed Session.

Announce action from Closed Session: Board approved Resolution for Industrial Disability Retirement for Mark Mills. All ayes.

Open time for public expression: None.

Board requests for future agenda items, question and comments to staff, staff miscellaneous items. Member Finn brought up the possibility of exploring the EMTRACK System at the Hub for ambulances to have better access through the intersection. The request would have to be brought through the Town of San Anselmo. Acting Chief Meagor replied that he is working with Sean Condry at the Town regarding this project.

Member Green advised the board that he will get back on track regarding the Mollenkopf issue and bring back information to the board in the next few months.

Acting Chief Meagor advised the board that the audit firm will be contacting them with questions regarding the FY 16/17 audit.

Consent Agenda: M/S to approve items A through C all ayes. M/S to approve item D – 6 ayes and 2 abstain.

Fire Prevention Services Update: Acting Chief Meagor reviewed the staff report and explained where the Department currently is with regard to Fire Prevention Services. Brief discussion was held and it was requested to bring this item back to a future board meeting for further discussion.

Fire Chief Recruitment: Acting Chief Meagor presented the staff report. Discussion ensued about what path to go down, what types of services would be part of the agreement, and the initial discussions that have been held with Kentfield and Marin County FD. The board directed staff to send out the RFP so that staff will have an estimate of the cost of the recruitment process, in addition to continuing the discussions regarding shared services and what they would entail. There will need to be discussions regarding the department – where we are today, what we need going forward, political analysis, citizen expectations, what are (if any) duplicate responsibilities and what can be eliminated? There will need to be input and a lot of discussions regarding these and any other items that come up. Captain Todd Standfield spoke for the Association that they support the shared services model and that it would be positive for the organization.

Minutes respectfully submitted,



JoAnne Lewis  
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: October 11, 2017

To: Board of Directors  
From: Dan Mahoney, Battalion Chief  
Subject: Volunteer Assistance Grant

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**RECOMMENDATION:**

That the Board approves Resolution 17-09 approving the acceptance and funding of the Volunteer Fire Assistance Grant for FY 16/17.

**BACKGROUND:**

The Volunteer Fire Assistance (VFA) Program is a Federally-funded grant program that allows California to provide local and rural fire departments training, communications and safety equipment. The VFA Program is not intended for major equipment (fire engines, vehicles, etc.) or capital repairs. The VFA Program has a 50/50 match requirement which means that the applying department must be able to meet the intended grant award, dollar for dollar. Awards for departments are set at a minimum of \$500 with a maximum of \$20,000. Awards are provided on a reimbursable basis. Recipients must complete the approved award project(s) using local funds and then bill Cal FIRE in accordance with the award agreement in order to receive the award funds.

**DISCUSSION:**

Staff applied for \$11,625 worth of wildland fire personal protective equipment. The grant award includes the purchase of wildland jackets, single layer wildland pants, and hose clamps. The equipment will be utilized by our firefighters both in the County and throughout the State as part of the Master Mutual Aid Agreement.

**FISCAL IMPACT:**

The fiscal impact would be \$5,812.50 from the general fund.

**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION 17-09**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG17117 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2018 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978.**

**BE IT RESOLVED** by the Board of Directors of the Ross Valley Fire Department that the said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2017-18 up to and no more than the amount of \$5,812.50.

**BE IT FURTHER RESOLVED** that Thomas McInerney, President of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Ross Valley Fire Department.

**---CERTIFICATION OF RESOLUTION---**

**ATTEST:**

I do hereby certify that the above Resolution 17-09 is a true and correct copy as passed by the Ross Valley Fire Board on October 11, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS MY HAND OR THE SEAL OF THE ROSS VALLEY FIRE DEPARTMENT, on this 11<sup>th</sup> day of October, 2017.

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Thomas McInerney, President

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JoAnne Lewis, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: October 11, 2017

To: Board of Directors  
From: Oscar Arenas, Captain  
Subject: Suppression Volunteer Program

---

**RECOMMENDATION:**

That the Board approves a change in Suppression Volunteer pay from \$20 dollars per incident to \$120 per 12 hour shift.

**BACKGROUND:**

In late 2015 there was a PowerPoint presentation outlining the details of the Suppression Volunteer Program, including duties and pay. It was agreed to pay each volunteer \$20 per incident and a \$15 meal reimbursement for every 12 hour shift.

The purpose of the Suppression Volunteer Firefighter Program is to improve the service provided to the communities through enhanced staffing. Through building a team of highly trained volunteer firefighters, we are able to develop and maintain a culture of training, enhance the recruitment process for career positions at Ross Valley Fire, and influence the lives and careers of individuals entering the fire service. Teamwork, personal investment, self-sacrifice, and dedication is the framework of our Suppression Volunteer Firefighter Program.

**DISCUSSION:**

The Department currently has 3 Suppression Volunteers. Each volunteer is required to participate in three 12 hour shift ride along shift per month. They are also required monthly to attend Marin County Regional drills and Ross Valley Fire Department company drills.

Staff recommends changing the current reimbursement (\$15 meal and \$20 per incident) to a flat rate of \$120 per 12 hour shift. This would alleviate clerical duties for entering each incident into the computer and the possibility of each volunteer's reimbursement being a different amount based on the number of incidents they responded to. The Volunteers' priority duties are to protect life and property in the event of an emergency, however other duties that are not captured in the current reimbursement agreement are: training, engine maintenance, routine station maintenance and supporting the engine company officer and engineer.

**FISCAL IMPACT:**

It is projected the proposed change in reimbursement will cost \$9,720 for FY17/18. The current volunteer budget will be able to fund this change with no additional money needed.

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: September 13, 2017

To: Board of Directors

From: Roger Meagor, Acting Fire Chief  
Garrett Toy, Executive Officer

Subject: Fire Chief Recruitment / Shared Services

---

**RECOMMENDATION:**

For board discussion and direction to staff.

**BACKGROUND**

At the September Board meeting, the Board considered two options to fill the Fire Chief vacancy created by the retirement of Chief Mills. The Board directed staff to explore a shared services option at the executive management level. Staff was also directed to prepare a Request for Proposals (RFP), to be sent to the various executive recruiting firms to provide full recruitment services for the position of Fire Chief. By moving forward on both the RFP and the shared services exploration it will give the Board, at least in the early stages, the ability to keep both options on the table.

**DISCUSSION:**

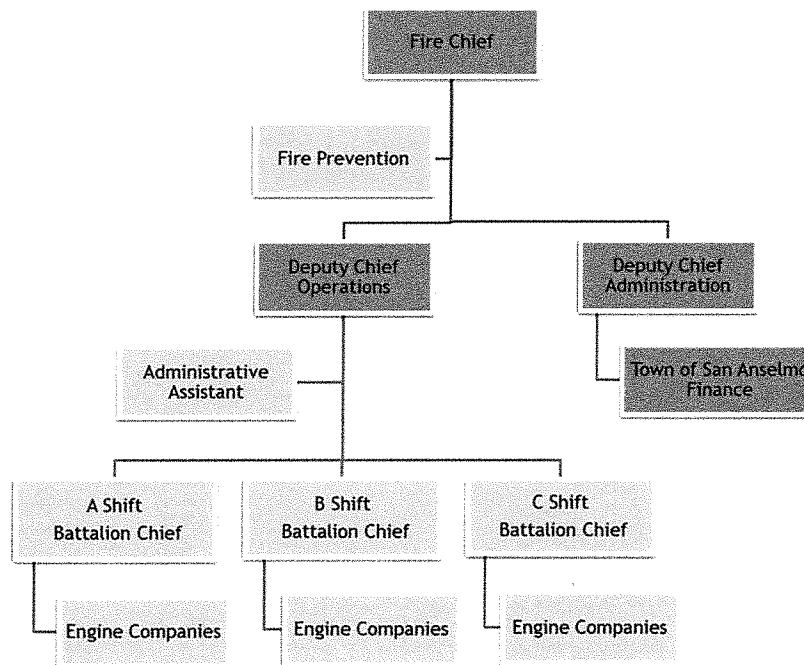
**Request for Proposals (RFP):** A Request for Proposals to provide full recruitment services for the position of Fire Chief was prepared and sent out to eight executive recruiting firms. Proposals are due October 25, 2017.

**Shared Services:** Staff was asked to research a shared services option, specifically to develop the general concept and provide the Board a "blueprint" or "skeleton" of what a shared services option may look like.

In order to determine the overall scope of a shared services arrangement, Ross Valley Fire will need to complete a detailed analysis of the organization including current and future needs and expectations. At the same time an analysis should be completed to determine the ability of the cooperating agency to meet Ross Valley Fire's needs and expectations. It is equally important to consider what the two agencies have in common and where the agencies differ. Through the recent meetings and other efforts, staff is moving this effort forward as quickly as possible.

Following the September meeting, the Management Committee and Chief Meagor met with Chief Weber from Marin County Fire Department. Additionally, Chief Meagor met with Chief Pomi from Kentfield Fire District, the Ross Valley Fire Battalion Chiefs, and had a follow-up meeting with Chief Weber. The discussions involved looking at the basic concept of an executive management shared services arrangement. Considerable amount of time was spent looking at Ross Valley Fire Department's general needs and expectations, as well as the ability of meeting those needs through a shared services arrangement.

In general terms, a shared services arrangement at the executive management level would likely be in the form of a contract for service. The contract would provide a shared Fire Chief and other executive management and administrative services. Neither, Kentfield or Marin County has enough reserve capacity to absorb the additional workload without adding additional staff. The initial thought would be to add a Deputy Chief position; this position would likely be strictly administrative. An analysis will need to be completed to determine the scope of responsibilities and whether the workload could be performed by a single position. The exhibit below illustrates an example of an organizational chart for a Marin County Fire Department option.



At the Board meeting, staff will provide additional information regarding the progress made to date as well as potential next steps and timeline. We will be recommending a public workshop, in late October, for stake holders.



Dear Firefighters,

Thanks so much for installing a new smoke/carbon monoxide detector.

You guys are the best!

Thanks also for finding and re-installing my skylight last winter!

all best  
Judith Paslow

Thank you so very much for your  
emergency services and quick  
response on 9/23 at 1:44am.

Fully recovered and with  
sincere gratitude,

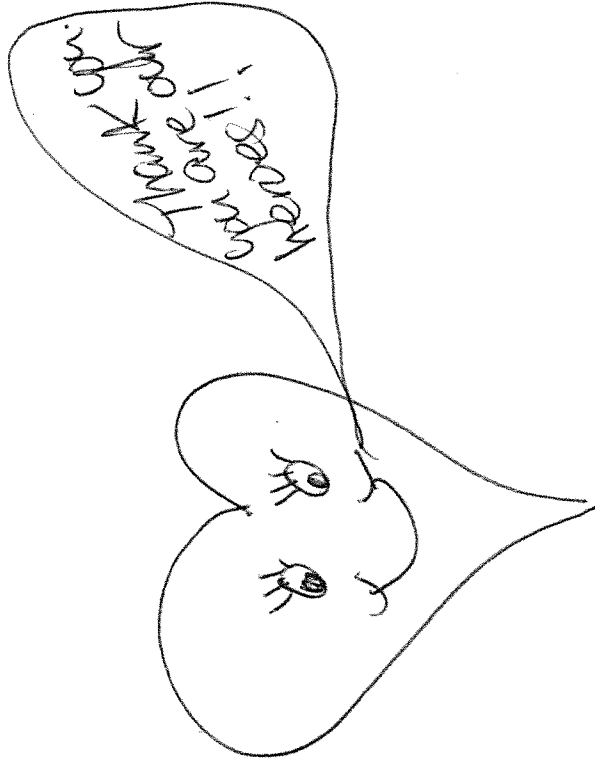
Tatiana Kreuzer  
116 Brookmead Ct.

thank you  
thank you  
thank you!!!

It seems this experience  
was a good one after all, as  
my son has decided it's  
not worth it to do it again.  
For the time being. So glad!

Love & Blessings  
The Donahues

Dear Edwin & the rest of  
your Angel crew. a little  
over a month ago you  
& your crew descended  
on my house and rescued  
myself & my son who had  
taken edibles for the first time  
and blacked out. I wanted  
to thank you for not only  
taking great care of him  
but also for taking great  
care of me. Your knowledge,  
understanding and support  
relieved a tremendous  
amount of fear & stress  
for all of us!!



On Sutfield in  
San Anselmo



# SO MUCH!

Dear Ross Firehouse team-  
in particularly Engine  
numbers 20, 21 and Medic

18. On Sept 11 they

came to the aid of  
Bill - who fell down his

stairs and broke his neck.

He is in the hospital and

paralyzed but alive!

Thank you so much for your  
service! Friends & family of Bill

Dear Captain Jake Peterson,  
and Firefighter Chris Friscias

Thank you so much for  
your excellent and informative  
session on Fire Prevention &  
Safety at Bello Gardens  
Assisted-living facility on  
July 11, '17. We appreciated  
your professionalism,  
and patience with our  
questions and concerns.  
Your talk about procedures  
to follow - gave our residents  
much relief. Everyone  
knows about meeting at the  
outdoor shed. Thank you again  
for your time, knowledge &  
assistance! Shelley + The Residents

STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0004  
(916) 319-2004  
FAX (916) 319-2104

Assembly  
California Legislature



CECILIA M. AGUIAR-CURRY  
ASSEMBLYMEMBER, FOURTH DISTRICT

July 14, 2017

North Bay Incident Management Team  
33 Castle Rock Ave.  
Woodacre, CA 94973

To the North Bay Incident Management Team:

I would like to thank the North Bay IMT personnel for the tremendous assistance they provided in handling the fire that broke out recently near my hometown of Winters.

My office was in constant contact with CAL FIRE and Winters city staff while agency personnel were working hard to contain the fire. I was very impressed with and grateful for your staff's timely emergency response and dedication to protecting the local community.

If there is anything my office can do for you, please let me know. I hope that we can continue to work together in the future to keep our district safe.

Sincerely,

A handwritten signature in cursive script that reads "Cecilia Aguiar-Curry".

CECILIA AGUIAR-CURRY  
Assemblymember, Fourth District

CAC: js

